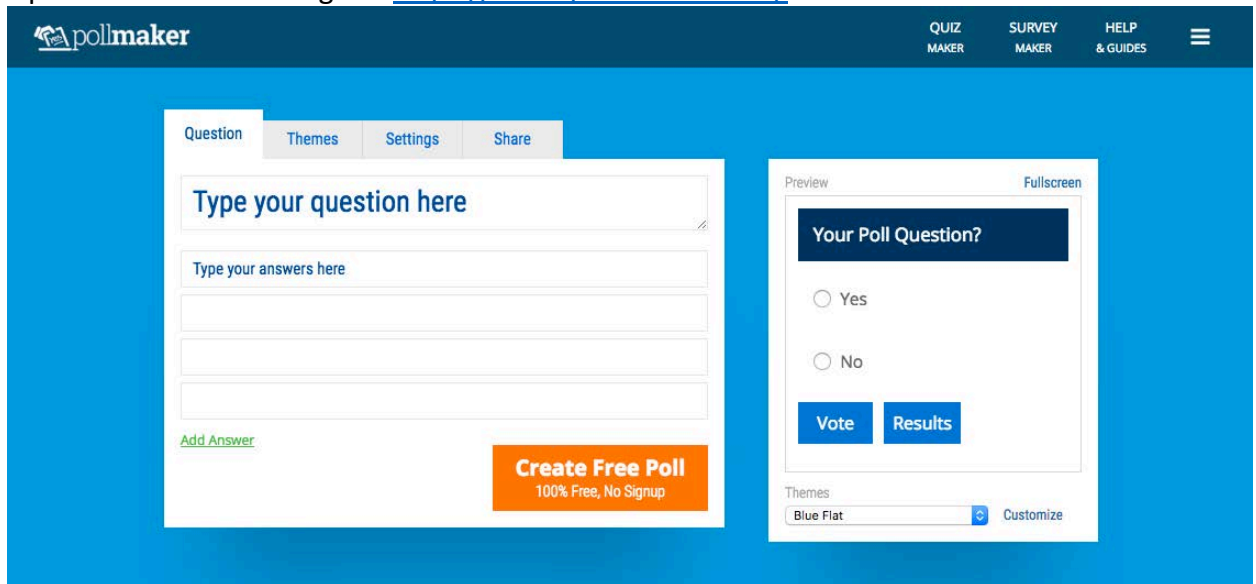
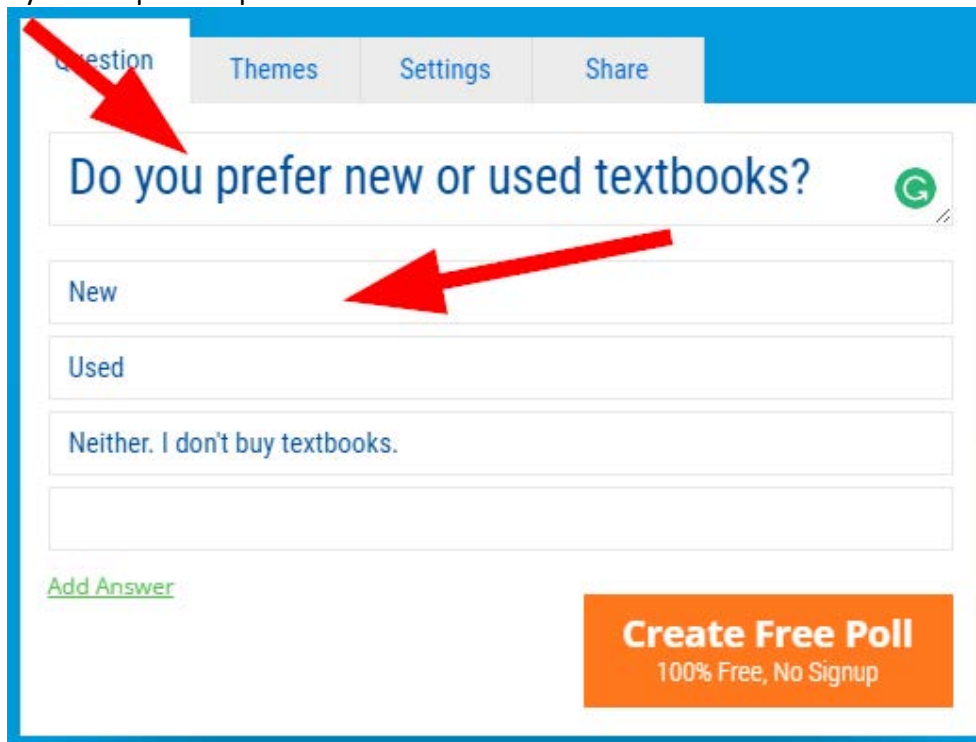


How to Use Poll Maker

1. Open web browser and go to <https://www.poll-maker.com/>



2. At the center of the page is the poll-maker tool. Start by entering a question, followed by the response options.



3. The poll will automatically populate to the right as you are creating it.

The screenshot shows the 'Question' tab of a poll creation interface. The question is 'Do you prefer new or used textbooks?'. Below the question are three answer options: 'New', 'Used', and 'Neither. I don't buy textbooks.'. A 'Create Free Poll' button is visible at the bottom right. To the right, a 'Preview' window shows the poll as it will appear to users, with a red box highlighting the poll content. The preview includes the question, the three radio button options, and 'Vote' and 'Results' buttons. The current theme is 'Blue Flat'.

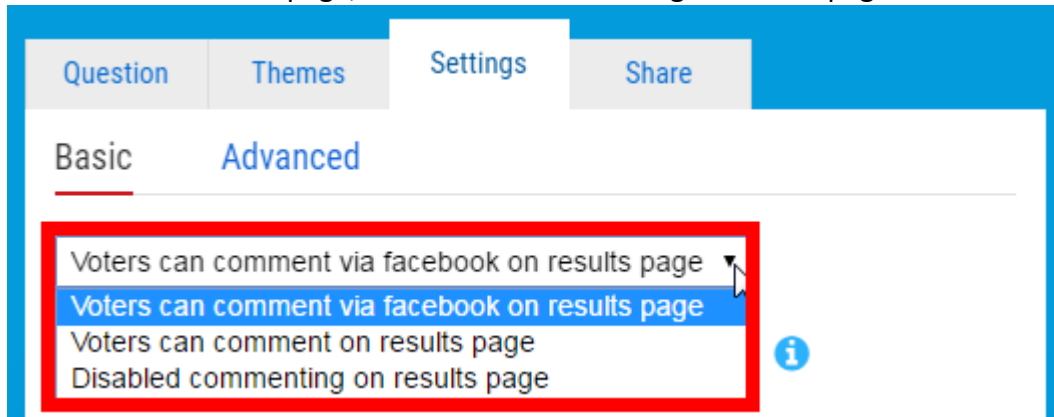
4. There are customizable theme options below the poll. Select a new theme to update immediately. You may also click on the “Themes” tab to view the various options at one time.

The screenshot shows the 'Themes' tab selected. It displays a grid of theme options under 'Default Themes' and 'Your Themes'. Each theme preview shows a poll question and options. A 'Create Free Poll' button is at the bottom. To the right, the 'Preview' window shows the poll with the 'Blue Flat' theme selected, highlighted by a red box. The 'Themes' dropdown menu is also highlighted with a red box.

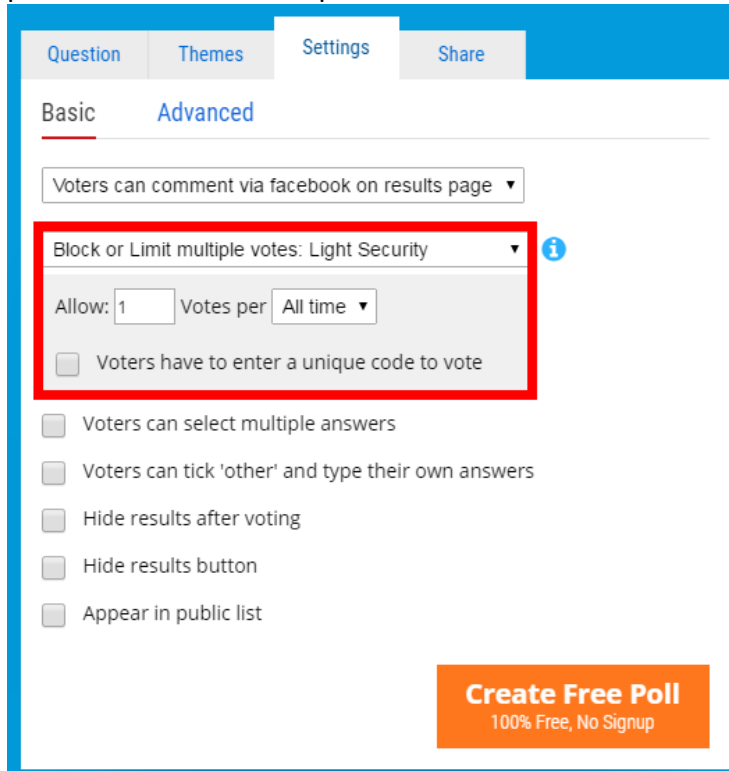
5. You can further customize under the “settings” tab.

A close-up screenshot of the navigation tabs: 'Question', 'Themes', 'Settings', and 'Share'. The 'Settings' tab is highlighted with a red box.

6. Under “Basic” settings, you can control comments via Facebook on results page, comments on results page, and disable commenting on results page.



7. You can also control the amount of votes from the same person with various options including: allow multiple votes from the same person, block or limit multiple votes with light security, block or limit votes with heavy security, or block by IP address. If you choose any of the latter three, you can choose the allowed number of votes during a set period and enable the option to have voters enter a unique code to vote.



8. There are also options to allow voters the option to select multiple answers, allow voters to tick “other” and type their own answer, hide results after voting, hide results button, and enable appear in public list.

Question Themes **Settings** Share

Basic **Advanced**

Voters can comment via facebook on results page ▾

Allow multiple votes from the same person ▾ ⓘ

Voters can select multiple answers

Voters can tick 'other' and type their own answers

Hide results after voting

Hide results button

Appear in public list

Create Free Poll
100% Free, No Signup

9. In “Advanced” settings, you can control the poll start and end time, time zone, privacy, button text for “vote” and “results,” text field, answers, and enable the randomize answer order option. Instructions, above or below, and starting votes can also be added here.

Question Themes **Settings** Share

Basic **Advanced**

Poll Starts: - 00:00 ▾ Ends: - 00:00 ▾

Time Zone: (UTC-05:00) Eastern Time (US and Canada) ▾

Privacy: Show Voter Location Report ▾

Button Text: Vote Results

Text Field: None ▾

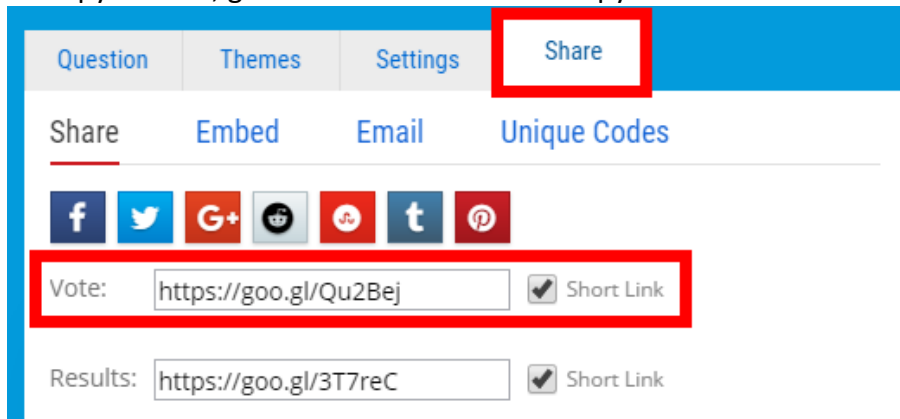
Answers: Auto Colun ▾ Randomize Answer Order

Instructions: [Add/Edit Above](#) | [Add/Edit Below](#)

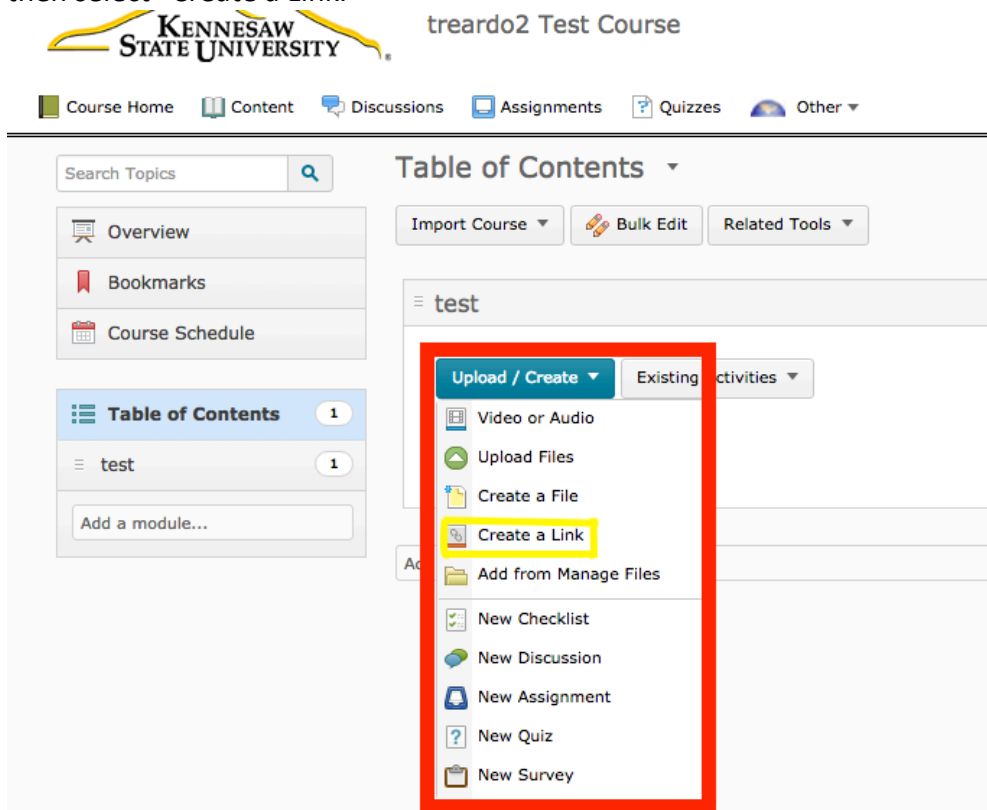
Add Votes: [Set Starting Votes](#)

Create Free Poll
100% Free, No Signup

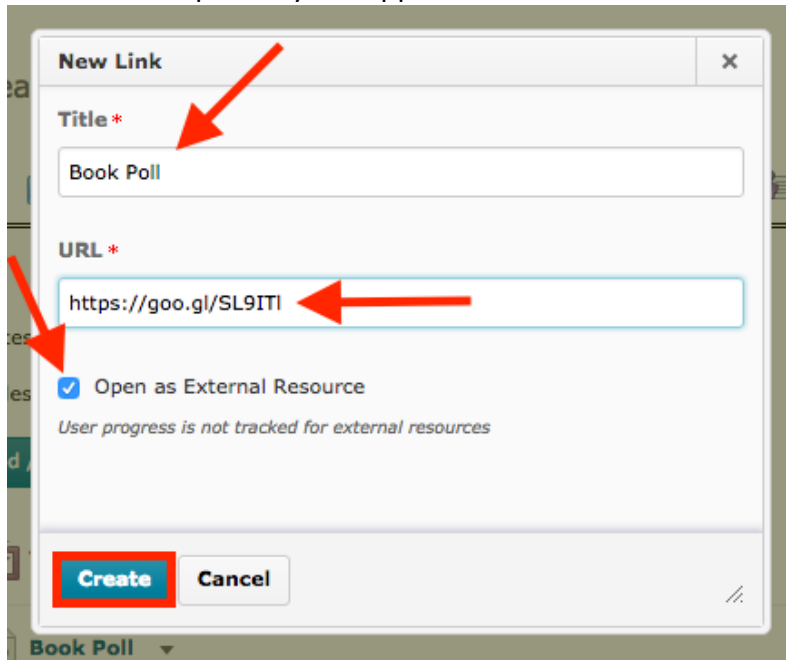
10. To copy the link, go to the “Share” tab and copy the “Vote” link.



11. To put the link in D2L, log into your course and go to “Content.” Select “Upload/Create,” then select “Create a Link.”



12. Enter a title for the link, and paste the URL. Select “Open as External Resource,” otherwise the poll may not appear in D2L. Select “Create.”



New Link

Title *
Book Poll

URL *
https://goo.gl/SL9ITI

Open as External Resource
User progress is not tracked for external resources

Create **Cancel**

13. Click “Open in New Window,” and the poll will appear.

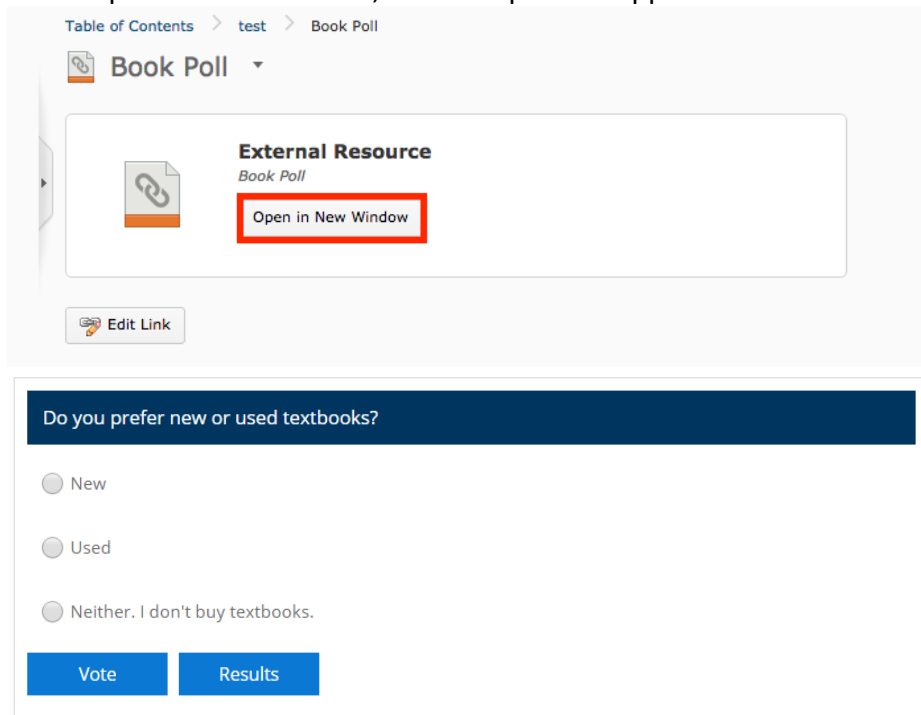


Table of Contents > test > Book Poll

Book Poll

External Resource
Book Poll

Open in New Window

Edit Link

Do you prefer new or used textbooks?

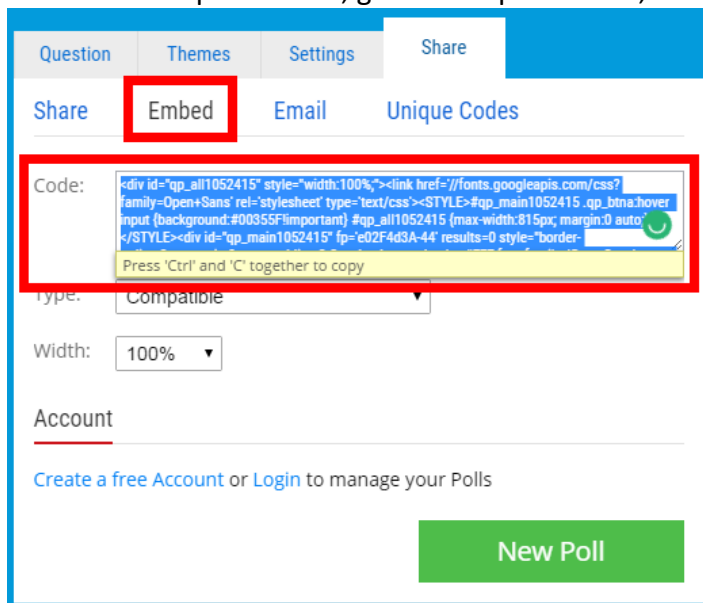
New

Used

Neither. I don't buy textbooks.

Vote **Results**

14. To embed the poll on D2L, go back to poll-maker, select “Embed,” and copy the code.

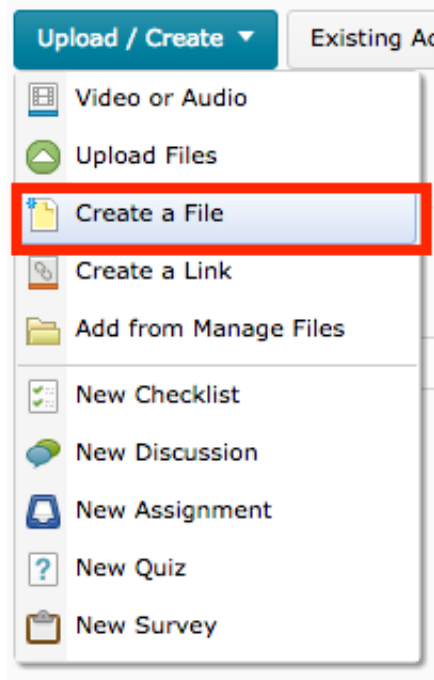


The screenshot shows the poll-maker interface with the 'Share' tab selected. The 'Embed' sub-tab is highlighted with a red box. Below the sub-tabs, the 'Code' field is highlighted with a red box and contains the following HTML code:

```
<div id="qp_all1052415" style="width:100%;"><link href="//fonts.googleapis.com/css?family=Open+Sans&rel=stylesheet" type="text/css"><STYLE>#qp_main1052415 .qp_btn:hover input {background:#00355F!important} #qp_all1052415 {max-width:815px; margin:0 auto}</STYLE><div id="qp_main1052415" fp="e02F4d3A-44" results=0 style="border-
```

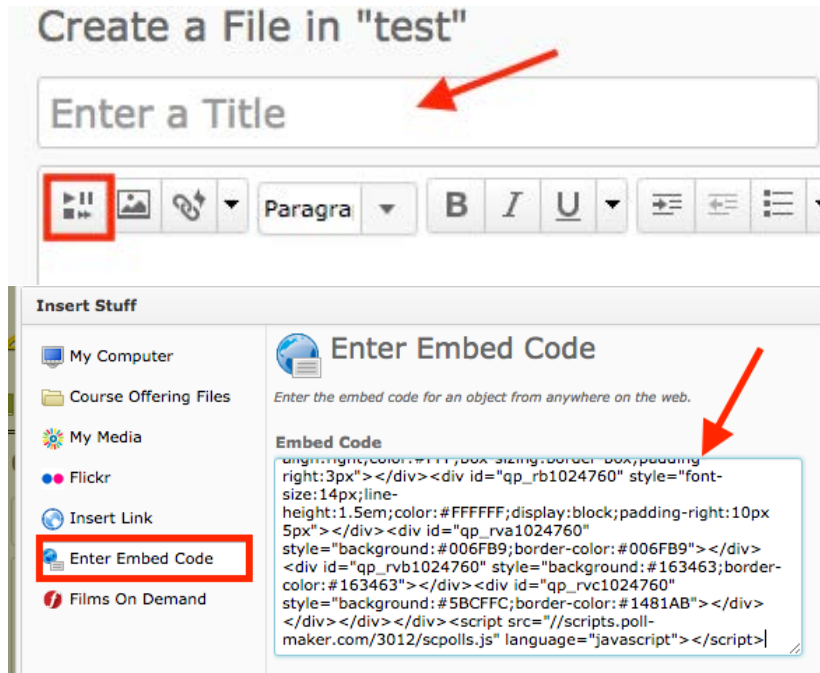
A yellow tooltip below the code field says "Press 'Ctrl' and 'C' together to copy". Below the code field, there are dropdown menus for 'Type' (set to 'Compatible') and 'Width' (set to '100%'). At the bottom, there is a green button labeled 'New Poll'.

15. Go to D2L, select “Content,” “Upload/Create,” and then “Create a File.”

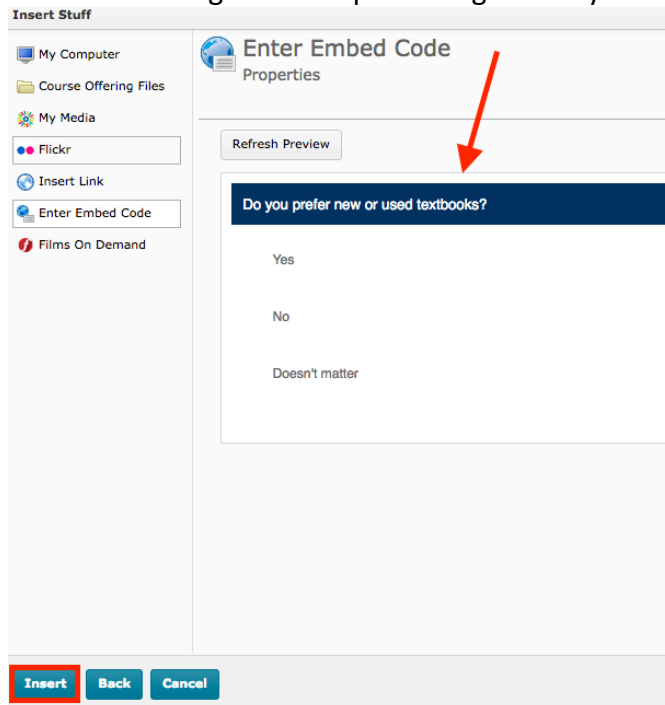


The screenshot shows the 'Upload / Create' menu in D2L. The menu is open, and the 'Create a File' option is highlighted with a red box. Other options in the menu include 'Video or Audio', 'Upload Files', 'Create a Link', 'Add from Manage Files', 'New Checklist', 'New Discussion', 'New Assignment', 'New Quiz', and 'New Survey'.

16. Enter a title and select the “Insert Stuff” button on the left side of the toolbar. A new window will open. Select “Enter Embed Code,” and paste the code into the box. Select “Next.”



17. Below is how the poll will appear. Select “Insert.” A new window will open. Make any additional changes before publishing. When you are done editing, select “Publish.”



18. Below is the published version of the poll. If you would like to save polls, there is an option to create an account on Poll Maker, and that will allow you to save all your polls for future use.

Table of Contents / test / Book Poll

Book Poll

Do you prefer new or used textbooks?

Yes

No

Doesn't matter

Vote Results

Poll Maker

Edit HTML Send to Binder Download Print Open with docReader

Created by Donicea Miller and Tina Parmar, April 2017