Creating and Sharing a Films On Demand Playlist

1. Navigate to Films on Demand in your browser.


2. Search for the first video you want to place in a playlist by typing in the search bar.

   [Search Bar]

3. Click on the video you want.

4. Below the video, click “Add to.”

5. Click “Playlist.”
If you are not signed into an Infobase account, you will need to sign in here. Your KSU account is not the account for this, so if you have not created one, click “Create a New Account” and follow the instructions. If you have an Infobase account already, you can sign in on the left-hand side.

6. You can either create a new playlist or add the video to an existing playlist.
   a. To create a new playlist, type a name for your playlist next to “New Playlist,” then click “New Playlist.”

   ![New Playlist Button](image)

   ![Harry Potter Playlist](image)

   ![Add To Playlist Button](image)

   ![Test Playlist](image)

   ![Add To Playlist Button](image)

   b. To add it to an existing playlist, select the playlist from the dropdown next to “Add to Playlist,” then click “Add to Playlist.”

   ![Add To Playlist Button](image)

7. Repeat steps 2-6 as needed until all of your videos are in the playlist.

8. When you are ready to access your playlist, click your name in the top right corner, then click “My Films.”

10. Next to your playlist, click “Embed/Link.”

11. Copy the “Record URL.” You can paste that link into D2L.