How to Find a Faculty Developer Worksheet

1. Go to: [https://www.qmprogram.org](https://www.qmprogram.org)
2. Click on “MyQM.”

3. Login to QM account by using your KSU email and QM password.

Note: If you cannot remember your QM password, please click on “Forgot Password” and type your KSU email into a given box. Then, click “Retrieve Password”. The system will send a password to your KSU email shortly.

4. Once you have successfully logged in, click on “Course Review Management System” at the top navigation.
5. Next, click on “Complete your Faculty Developer Worksheet.”

6. You will see a list of your courses under the “Course I’ve Submitted for Review.”

7. Click “View” to edit the Faculty Developer Worksheet.

8. Next, at “Faculty Developer Worksheet”, click “[Edit]” to fill out the Worksheet.