Setting Up Blackboard Collaborate in D2L

1. In your D2L course, click “other,” then “Blackboard Collaborate.”

2. In the window that opens, click “Create Session.”

3. Give your session a name, start date, end date, and early entry allowance, then click “Options.”
4. Choose the options you want in your session, then click “Content.”

5. Here you can upload what you want your students to see when they log in. This is good for if you anticipate them getting there before you. When you are finished, click “Create Session.”

6. Now, when you or your students go to the Blackboard Collaborate link from your D2L course homepage, they will see what you now see: the link to the practice session and a “Join” button.

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