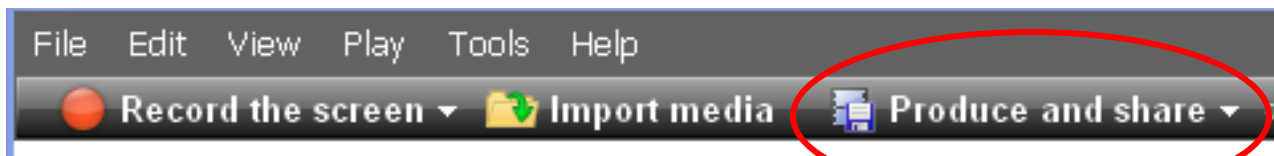
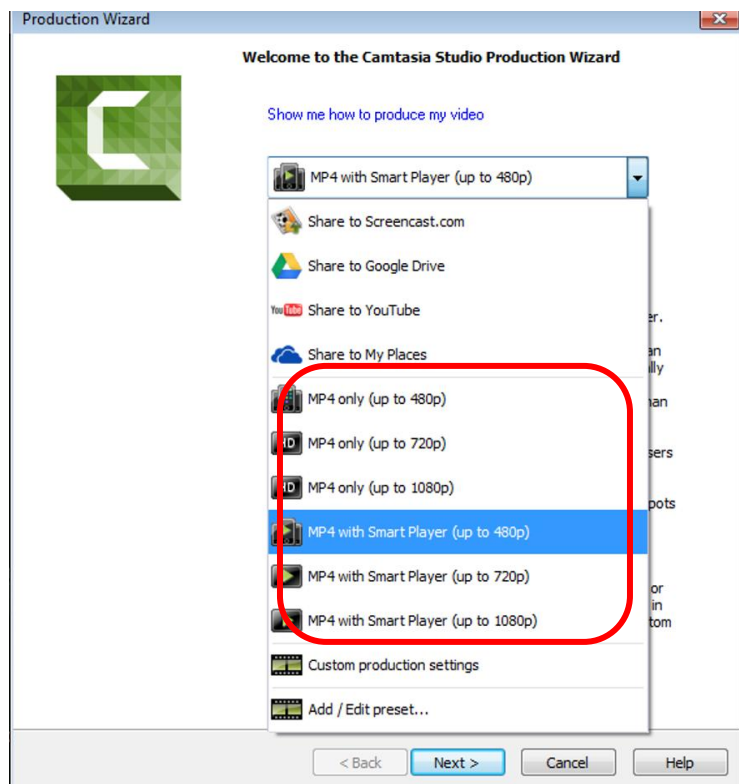


How to Upload your Camtasia video into Desire 2 Learn

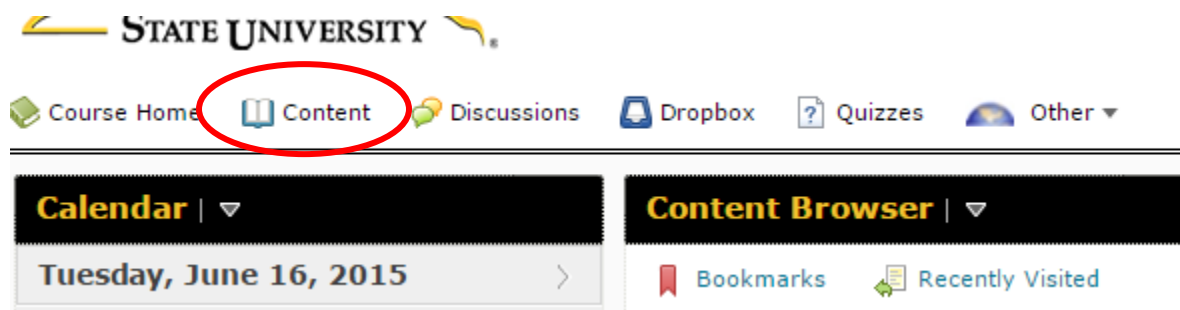
1. Once you have created your Camtasia video and saved it as a .camproj (extension), share the project by clicking on **“Produce and Share”** located in your top tool bar. (If you are completely unfamiliar with Camtasia, see the “Getting Started with Camtasia Tutorial”.



2. Click the dropdown on the Studio Production Wizard screen. You will need to create an .mp4. Depending on which version of Camtasia you are using, you could various choices, but to make your video mobile friendly you most likely will need to create an mp4.

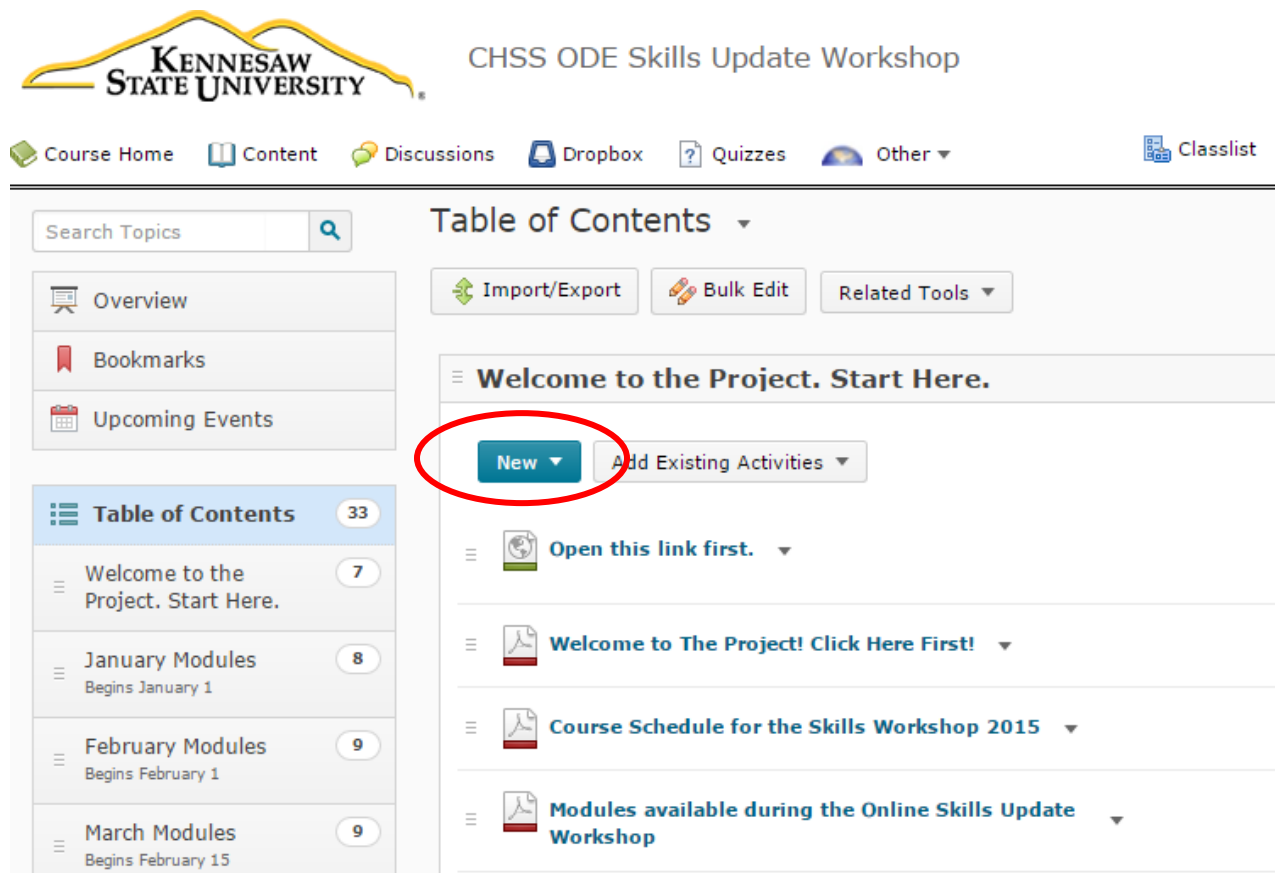


3. Then select "Next".
4. Give the production a name (no spaces) and browse your folders to add the file to (Remember where you put it). Finally, select "**Finish**".
5. While your video is processing, enter your D2L classroom by going to d2l.kennesaw.edu and signing in. Select the course that you plan to upload the video in.
6. Now select "Content".



The screenshot shows the Kennesaw State University D2L interface. At the top, the university logo is displayed. Below it, a navigation bar contains several menu items: Course Home, Content (circled in red), Discussions, Dropbox, Quizzes, and Other. Below the navigation bar, there are two main sections: 'Calendar' showing 'Tuesday, June 16, 2015' and 'Content Browser' with 'Bookmarks' and 'Recently Visited' options.

7. Now select the module by clicking on the box next to it, and select "**New**".

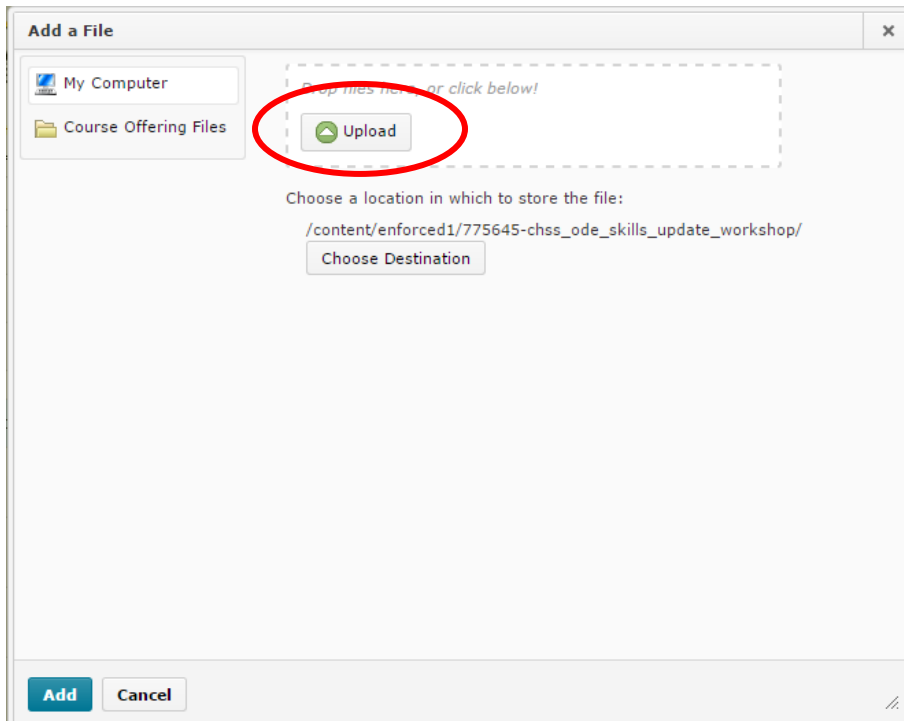


The screenshot shows the 'Table of Contents' page in the Kennesaw State University D2L interface. The page title is 'CHSS ODE Skills Update Workshop'. The navigation bar includes Course Home, Content, Discussions, Dropbox, Quizzes, Other, and Classlist. On the left, there is a sidebar with 'Table of Contents' (33 items) and a list of modules: 'Welcome to the Project. Start Here.' (7 items), 'January Modules' (8 items), 'February Modules' (9 items), and 'March Modules' (9 items). The main content area shows a 'Table of Contents' section with a 'New' button circled in red, and a list of activities: 'Welcome to the Project. Start Here.', 'Open this link first.', 'Welcome to The Project! Click Here First!', 'Course Schedule for the Skills Workshop 2015', and 'Modules available during the Online Skills Update Workshop'.

8. Now select **“Upload Files”**.

The screenshot displays a web interface for a course. At the top, there is a search bar and a 'Table of Contents' dropdown menu. Below this, there are three buttons: 'Import/Export', 'Bulk Edit', and 'Related Tools'. A prominent banner reads 'Welcome to the Project. Start Here.' Below the banner, there is a 'New' button and a dropdown menu for 'Add Existing Activities'. The 'New' dropdown menu is open, and the 'Upload Files' option is circled in red. Other options in the menu include 'Create a File', 'Create a Link', 'Add from Manage Files', 'New Checklist', 'New Discussion', 'New Dropbox', 'New Quiz', and 'New Survey'. To the right of the menu, there are several links with dropdown arrows, such as 'Click Here First!', 'Skills Workshop 2015', and 'g the Online Skills Update'. At the bottom of the menu, there is a link for 'ABOUT YOUR FACILITATOR!'.

9. On the new page, select the upload button again. Select the file you created in Camtasia by locating it in your computer library and click the “Add” button.



10. You can change or provide a name to the video by click the arrow to the right of the file and select “Edit Properties In-Place.”

11. Once you have uploaded the file, you can view the file by returning to course home, selecting the module, and viewing the presentation.